

CUT PARTS WORKSHEET

Here's what we need from you.

NAME:

COMPANY:

PHONE #:

EMAIL:

DATE:

■ **CAD DRAWING OF THE PART WITH TOLERANCES.** If material tolerances are not present, please tell us about the most critical dimensions (.dxf/.dwg file to cut from).

■ **SAMPLE OF THE PART (IF AVAILABLE).** The sample will help us to determine what method of manufacturing has been used in the past.

■ **MATERIAL SPECIFICATIONS OR POLYMER TYPE:**

- The full ASTM (American Society for Testing & Materials) call-out of the material is best
- If the ASTM is not available, please provide specifications for:

▶ Material:

▶ Shore A durometer:

▶ Density:

▶ Tensile:

▶ Elongation:

▶ Compression set:

▶ UL recognition:

▶ FDA (or other requirements):

▶ PSA (Pressure Sensitive Adhesive):

▶ Color:

■ **TELL US ABOUT THE ENVIRONMENT WHERE THE PART WILL BE USED:**

▶ Temperature:

▶ Chemicals:

▶ Ozone:

▶ Application:

■ **HOW WILL THE PART BE USED?** This is helpful in determining the part's critical features.

■ **QUANTITY AND ESTIMATED ANNUAL USAGE:**

▶ Do you require the parts all at once?

▶ Is this a blanket order with periodic releases? At what intervals?

▶ Or is this an repetitive, ongoing order?

■ **DELIVERY REQUIREMENTS:**

▶ When do you need the first shipment?

▶ What is your preferred shipping method?

■ **PACKAGING REQUIREMENTS OTHER THAN STANDARD BULK PACK:**

▶ Labels (part number, UPC)?

▶ Bagged or boxed quantity?